



**POLYCHEM LIMITED**

CIN: L24100MH1955PLC009663

Regd. Office: 7, Jamshedji Tata Road, Churchgate Reclamation, Mumbai 400 020.

Tel. No. 022 22820048 Fax No. 022 22850606

Email: [polychemltd@kilachand.com](mailto:polychemltd@kilachand.com) Website: <http://www.polychemltd.com>

**Notice of 63<sup>rd</sup> AGM and E-Voting**

Notice is hereby given that the Sixty - Third Annual General Meeting of the Members of **POLYCHEM LIMITED** (CIN: L24100MH1955PLC009663) will be held on Friday, 11<sup>th</sup> September, 2020 at 11:00 a.m. through Video Conference (VC) / Other audio visual means (OAVM) in compliance with the applicable provisions of the Companies Act, 2013 read with MCA General Circular No. 14/2020 dated 08<sup>th</sup> April, 2020, MCA General Circular No.17/2020 dated 13<sup>th</sup> April, 2020 and MCA General Circular No. 20/2020 dated 05<sup>th</sup> May, 2020, to transact the business set out in the Notice of the AGM. The Company will send the Annual Report along with the Notice of AGM through electronic mode to Members whose email addresses are registered with the Company's Registrar and Share Transfer Agent /Depositories in accordance with the circular issued by Ministry of Corporate Affairs dated 05<sup>th</sup> May, 2020 read with circulars dated 08<sup>th</sup> April, 2020 and 13<sup>th</sup> April, 2020 and SEBI circular dated 12<sup>th</sup> May, 2020. The Annual Report along with the Notice of the AGM is also available on the Company's website [www.polychemltd.com](http://www.polychemltd.com), website of BSE Limited [www.bseindia.com](http://www.bseindia.com) and on website of the NSDL [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

In terms of and in compliance with provisions of section 108 of the Act read with Rule 20 of Companies (Management and Administration) Rules, 2014 as amended from time to time and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is providing the "remote e-voting" and "e -voting during the AGM", facility to members to cast their vote electronically on all the resolutions set forth in the Notice of the 63<sup>rd</sup> AGM through electronic voting system of National Securities Depository Limited (NSDL). The cut -off date for determining the eligibility to vote by electronic means through "remote e-voting" or "e-voting at the AGM" is 4<sup>th</sup> September, 2020.

The remote e-voting period commences on Tuesday, 8<sup>th</sup> September, 2020 (09:00 a.m. IST) and ends on Thursday, 10<sup>th</sup> September, 2020 (05:00 pm. IST). The remote e-voting module shall be disabled by NSDL thereafter and remote e-voting shall not be allowed beyond the above mentioned date and time. Those members, who shall be present in the AGM through VC/OAVM facility and had not cast their votes on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through E-voting system during the AGM. The members who have cast their votes by remote e-voting prior to the AGM may also attend/participate in the AGM through VC/OAVM but shall not be entitled to cast their votes again. Once the e-vote on the resolution is cast by the members, they shall not be allowed to change it subsequently. The person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as e-voting at AGM. Any person who becomes a member of the Company after the notice has been sent electronically by the Company, and holds shares as on the cut-off date i.e. 4<sup>th</sup> September, 2020 may obtain the User ID and Password by sending an email request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). For the process and manner of E-voting, Members may go through the instructions mentioned at page no. 14 of the Notice of 63<sup>rd</sup> AGM. In case of any queries or issues or grievances pertaining to e-voting, Members may send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or contact Mr. Amit Vishal, Senior Manager or Ms. Pallavi Mhatre, Manager, National Securities Depository Limited, at the designated email IDs: [AmitV@nsdl.co.in](mailto:AmitV@nsdl.co.in) or [pallavid@nsdl.co.in](mailto:pallavid@nsdl.co.in) or at telephone nos. +91-22-2499 4545/+91-22-2499 4360.

Place: Mumbai  
Dated: 12<sup>th</sup> August, 2020.

By Order of the Board of Directors,  
For **POLYCHEM LIMITED**,  
Sd/-  
**Deepali V. Chauhan**  
Company Secretary & Compliance Officer